

Beautification in Action Grants

For projects that enhance community aesthetics and build neighborhood relationships, instill community pride, boost self-esteem, and “green” our environment.

The Beautification and Public Art Commission seeks to sponsor planning, organizing, and implementing projects that meet the spirit of this purpose, such as enhancement of a neighborhood block or corner site, an edible (vegetable, fruit, herbs) or flower garden, an environmental or living art piece, a neighborhood path, and similar small-scale beautification projects.

Guidelines for Beautification in Action Projects:

1. Applications are invited from groups of individuals, community groups, and not-for-profit organizations.
 - Grants will NOT be awarded to:
 - Applicants that discriminate based on race, color, religion, gender, age, veteran’s status, citizenship, non-disqualifying disability, national origin, or sexual orientation.
 - Religious organizations, government agencies, political or partisan groups, for-profit businesses, business associations, or exclusive clubs or associations.
 - Applicants who have failed to successfully carry out a previous project for which a grant was awarded.
 - Educational institutions are eligible to apply for projects with direct student participation.
2. Total funding for this program is \$12,500, limited to a maximum of \$2,500 per project, as approved by the Commission, and disbursed based on a first-come, first-served basis. Projects may be funded by multiple sources.
3. The project MUST enhance community aesthetics and have:
 - Lasting benefit to the community and be publicly accessible.
 - Demonstrated support of the local community.
 - Community ownership and involve members of the community, community partnerships, and/or community groups.
 - Necessary approvals (including property owner) in place or readily achievable.
4. The Commission encourages projects that:
 - Involve volunteers.
 - Are inclusive and demonstrate cooperative efforts.
 - Demonstrate community leadership in partnering.
 - Enhance the knowledge and pleasure of gardening or site beautification.
 - Have educational or historical relevance to the community.
 - Enhance the quality of life for special needs persons.

Guidelines for Beautification in Action Projects (Continued):

5. Grants must NOT be used to:
 - Duplicate an existing public or private program.
 - Support ongoing programs or services.
 - Replace funding lost from other sources or provide gap funding.
 - Pay prizes or other contest awards/premiums.
 - Pay for the applicants operating expenses that are not directly related to the project for which the grant is awarded.
 - Purchase land or buildings.
 - Pay for travel expenses.
 - Pay for expenditures or financial commitments made before the organization's grant application was approved.
6. The project must be completed within twelve (12) months of the grant being awarded.
7. The City of Flagstaff will not maintain or provide water or other utilities to these projects and Applicants are expected to make and demonstrate provisions for any and all of these needs.
8. Applicants are required to abide by all City, State, and Federal laws and regulations.
9. The City of Flagstaff reserves the right to remove any physical installations or improvements on public land at any time without compensation.

Application Review Process:

1. Complete applications submitted by the 3rd Monday of any month will be considered at the next regularly scheduled Commission meeting (Typically on the 1st Wednesday of the next month).
2. The Commission will use the following evaluation criteria:
 - The application provides a clear description of the project and why it is proposed.
 - The application demonstrates appropriate project planning.
 - Conformance with program purpose and Guidelines for Beautification in Action Projects.
 - Feasibility of the project budget and schedule.
3. The Commission reserves the right to refuse any application or any grant for any reason.
4. For projects approved by the Commission, Applicants may request payment immediately thereafter, though the disbursement of funds may take 45 days or longer.
5. If the completed work does not meet the intent of the original project application and award of funds, the Applicant will be required to return any funds disbursed.

Applications are received at anytime by
Karl Eberhard, City Hall, 211 W. Aspen Avenue, Flagstaff, Arizona

Beautification in Action Grant

Application

PART 1 – PROJECT INFORMATION

Project Title: _____

Contact Person: _____

Organization (if any): _____

Contact Address: _____

Email Address: _____

Telephone Number: _____

Project Address: _____

Please provide one or two sentences that describe the project: _____

PART 2 – REQUIRED ADDITIONAL MATERIALS

In addition to this form, please provide the following:

1. Project Narrative: Be concise and clearly describe the proposed project.
 - a. Describe how the project meets the Guidelines for Beautification in Action Projects.
 - b. Describe current use of site and relevant details of ownership.
 - c. Describe water supply and usage.
 - d. Describe plan and responsibility for ongoing maintenance.
 - e. Include supporting photographs or plans.
2. Detailed Budget (If the total cost of the project exceeds BPAC funding, please explain which aspect of the project is to be funded by *Beautification in Action* and provide details of other funding either in place or being sought.)
3. Timetable: Include start and completion of the project, and any relevant steps in between.
4. Property Owner Permission: Letter allowing use, signed by property owner.
5. References: Include at least two independent references demonstrating broad community support for the project.

PART 3 – SIGNATURE

I have read and understood the information regarding my application for a Beautification in Action Grant and I understand that the grant money is not a prize for personal profit or gain and is strictly for the project described. I further understand that the City of Flagstaff has the right to allocate and supervise the spending of the grant money and when projects do not proceed within the stated timetable, the City of Flagstaff reserves the right to withhold part or all of the funds or to request that the grant be refunded. I understand that recipients of these grants may be invited by the City of Flagstaff to participate in promotion and publicity of the project.

Signature

Print Name

Date