



Environmental Education Intern Announcement Summer 2016

Job Title: Environmental Education Intern

Reports To: Public Programs Manager

Job Category: Intern, full-time. Not eligible for benefits

Schedule: Approximately 40 hours per week, for 6 weeks (plus one or two days the week prior to camp beginning)

Description: The Arboretum at Flagstaff is seeking 3 interns to assist with our summer camps. The intern will be involved with numerous aspects of running an environmental education program and will gain valuable job experience in the field. Our summer camp program is age-specific, place-based, and hands-on, we aim to teach students about the ecology and natural history of the Colorado Plateau and hope to instill in students a sense of connection with the natural world. Camp runs from June 13th through July 22nd, with one additional day prior and one following camp for First Aid/CPR certification (provided by the Arboretum) and camp prep/final review period.

Responsibilities:

- To assist our lead educators and deliver excellent environmental camp programming
- Assist with outreach activities including social media, posting flyers as needed
- Assist in preparing materials needed each day of camp

Requirements:

- A passion and interest in the natural world
- High school diploma
- Completion of some undergraduate courses in the natural sciences, environmental studies, education or related field
- Some youth leadership experience
- Strong interpersonal and verbal communication skills
- Knowledge and ability to use social media for marketing purposes
- Ability to work independently and as part of a team
- Must be willing to obtain a background check
- Enrolled in an accredited university
- Must live in Flagstaff, AZ and have reliable transportation

Desired Experience:

- Experience teaching about subjects of natural science, natural history and environmental education

Compensation: \$100 per week stipend, plus college credit may be available.

To apply: Email cover letter, resume, and two references to the Public Programs Manager at: education@thearb.org. Cover letter must include information about how/whether the intern will obtain credit through their institution and how many hours are required to fulfill the commitment of an internship.

Deadline to apply: open until filled, first review of applications will take place beginning April 18, 2016

The Arboretum at Flagstaff
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